

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: Friday, July 25, 2025

Call to Order: The meeting was called to order at 8:32 a.m.

Roll Call Board Supervisors:

Present: Dwayne Morris, David Drayna, Karl Zarling, Mary Roberts, Brandon White

Absent: None

Others: Tracy Hameau, Michael Luckey, Danielle Thompson

Certification of Compliance with Open Meetings Law: This meeting complies with the open meetings law.

Approval of Agenda: Motion to approve the agenda made and approved.

Public Comment: None

Approval of the June 27, 2025, meeting minutes: Mary Roberts made a motion, seconded by Karl Zarling, to approve the minutes. The motion carried, and the minutes were approved.

Emergency Management Outreach: Tracy Hameau updates the committee on the following public outreach projects attended by Emergency Management.

a. **Jefferson County Fair** - Both Tracy Hameau and Tracy Neuhauser attended the Jefferson County Fair, which ran from Wednesday, July 9, 2025, to Sunday, July 13, 2025. The Emergency Management booth was staffed from 10 am to 7 pm each day. The Fair is the largest outreach event each year. Emergency Management hosted a severe weather coloring contest for children aged 18 and under, and it was well-received. The prize for each age division was a first aid kit and an appropriate age lantern. The booth allows Emergency Management to speak directly with community members about what we do. There was added interest due to the Texas flooding that took place at that time.

b. **Lights-N-Sirens** - Both Tracy Hameau and Tracy Neuhauser attended the Lights-N-Sirens event in Watertown on Tuesday, July 8, 2025. It is estimated that we gave out 200-300 outreach bags during this time. The event was successful in allowing Emergency Management to be recognized alongside other first responders and provided the community with a deeper understanding of the office's role.

c. **Social Media:** Emergency Management has been working on building its social media presence. The office pushed out multiple campaigns during the extreme heat the County has been experiencing. Social media was also promoted during the Jefferson County Fair

by offering people the chance to win one of three trauma kits by liking our post about the Fair and following our page. Emergency Management put together a slide show of entries to our coloring contest, and we also streamed a wheel that showed all the entries received for the trauma kits, announcing the winners.

Spotlight on Emergency Management:

a. **July – Wisconsin Counties Article:** Tracy Hameau presents the article that she was quoted in, in the Wisconsin Counties Magazine. The article discussed how FEMA's end to the Building Resilient Infrastructures and Communities (BRIC) grant will affect our communities.

b. **Jefferson County Daily News Article:** Emergency Management proposed a resolution to the Jefferson County Board asking the State of Wisconsin to provide financial assistance or to develop a cost-sharing system for county emergency management. The resolution addresses the cuts to FEMA and the prediction that a greater responsibility will fall on the State and County for disaster response and recovery. The resolution was passed, and it was forwarded onto be shared at the Wisconsin Counties Association (WCA) conference..

Update on Facility Off-Site Plans: Tracy Hameau informs the committee that she has had Tracy Neuhauser pause on the off-site plans to focus on higher priority items. However, Emergency Management is still on track to complete the plans by year-end.

Upcoming Training and Conferences: Tracy Hameau gives the committee an update on forthcoming training:

a. Wisconsin Emergency Management Association (WEMA): The conference will be held in September, and it provides pre-training and training in various aspects of Emergency Management. The Conference is in Stevens Point, Wisconsin, and will be attended by both Tracy Hameau and Tracy Neuhauser.

b. International Association of Emergency Managers: This conference is in November in Savannah, Georgia, and Tracy Hameau was anticipating attending, but due to county building training, she will not attend. Tracy is hopeful to be able to attend in 2026, as this is a very valuable conference, where colleagues and EM professionals from around the world attend.

c. W-237 Wisconsin Staging Area Manager Concepts and Operations Training: This training was requested by local first responders, submitted by Jefferson County EM office, and approved to be held at the Fort Atkinson Police Department on October 20, 2025.

Review of Emergency Management Budget: The Committee is presented with a copy of the current budget for review. Tracy Hameau was there to answer any questions.

Update on Director Hameau's trip to Washington, D.C. in support of Emergency Management: Tracy Hameau discusses the trip she took to Washington, D.C. to discuss the importance of

funding Emergency Management. With the recent changes in FEMA funding, emergency management is uncertain about the future of EM. This trip allowed emergency managers from various states to meet with their representatives to discuss the importance of emergency management. Director Hameau was chosen by International Association of Emergency Managers (IAEM) to represent Wisconsin and FEMA Region V, and she was very honored to take on this venture.

Update to ICS 300 Class held in Jefferson: Local first responders requested the ICS 300 class. Jefferson County was fortunate to be approved to host this free course, as there is a limited number of training classes available. Each county has to compete with other counties to host training and is only allowed to request classes twice a year. In the past, Jefferson County passed over, and larger counties were chosen. The ICS 300 class was held at the Jefferson Fire Department, and we had training for a few hours twice a week for three weeks. Breaking up the training was beneficial for our volunteer firefighters. The class held 24 people, and we had 23 people registered and attended the training.

Hazmat Team Update: Emergency Management is working on an agreement with Dodge County to be our designated Hazmat Team. The agreement is moving forward after many meetings.

Next Meeting – September 26, 2025 @ 8:30 am (hosted by Sheriff's Office)

Motion to adjourn by Mary Roberts and seconded by Dave Drayna. Meeting Adjourns at 9:17 am.

*Note- Mary Roberts will not be available for the October meeting.

*New Business for next EM hosted LEEM :

- Hazmat Update
- Off-Site Update
- FEMA Funding
- Courthouse Closure